MAYOR AND CITY COUNCIL

CHRISTOPHER G. MILLER
MAYOR

RACHAEL R. MILLER
MAYOR PRO TEM

JAMES A. WIEPRECHT
CITY MANAGER

BARRI R. AVALLONE
TREASURER

CLARA KALMAN
CLERK

CITY OF TANEYTOWN
FOUNDED IN 1754

COUNCIL MEMBERS

S. NICK KALINOCK

JAMES L. MCCARRON

HARRY L. MEADE

CHRISTOPHER R. TILLMAN

AGENDA
MAYOR AND CITY COUNCIL SPECIAL MEETING
PUBLIC HEARING
WEDNESDAY, JUNE 18, 2025
7:30 PM

Opening: Pledge of Allegiance and roll call

Public Hearing: Fiscal Year 2025 – 2026 Operating Budget

Old Business:

1. Approval of Fiscal Year 2025 – 2026 Operating Budget
2. Speed camera monitoring contract

Adjournment

CITY OF TANEYTOWN, MARYLAND

FISCAL YEAR 2025-2026

Ordinance No. 06-2025

DRAFT OPERATING BUDGET

For the Period beginning July 1, 2025 through June 30, 2026

Mayor, Christopher Miller
Mayor Pro Tem, Rachael Miller
Councilman, Nick Kalinock
Councilman, James McCarron
Councilman, Harry Meade
Councilman, Christopher Tillman

City Manager, James Wieprecht
Treasurer, Barri R. Avallone

Budget Ordinance No. 06-2025 introduced 05/25 and passed xx xx, 2025

City of Taneytown

Ordinance No. 06-2025

DRAFT Fiscal Year 2026 Budget Assumptions
for the period July 1, 2025 to June 30, 2026

Ordinance No. 01-2025 introduced 00/00/25 and passed xx/xx/25

Revenue

General Fund (GF)

- Current Tax Rate 0.37 Cents unchanged from last year – **NOT** exempt from constant yield tax rate provision, potential increase over FY25 budget of $215,195
- County Tax Differential based on preliminary FY25 estimates from County. Finalized amounts after County Budget adopted.
- HUR Grant estimate for FY 2026 is $580,816 as of December 27,2024
- State Police Protection Grant includes $110,000 based on FY25 amount
-
-

Utility Fund (UF)

- Water rates have been reduced by 5%
- Sewer rates have been reduced by 5%

Budgeted Use of Fund Balance

- $1,671,269 – GF Balance - needed for GF Capital Outlay. $250,000 Park FB for Park Capital
- $2,548,179 - UF Balance - needed for capital outlay.

Expenses

- **Salary Notes**
- **Re-allocation of Salary & Fringe benefits between General Fund and Utility Fund**
  - Includes 3% salary increase for staff
  - City Manager will remain split 50% to GF and 50% to UF
  - Treasurer will remain split 90% to GF and 10% to UF
  - Includes new positions of executive assistant (split 80% GF 20% UF) and additional police officer
  - W/S Billing Division employees (2) split 15% to GF and 85% to UF to reflect actuals
  - IT will remain split 80% to GF and 20% to UF
  - Five employees in the Public Works Department will be budgeted between Streets 75% and Parks 25%, based on 5 year actuals. One part time position split 50% between Streets and Parks. One Utility employee budgeted Streets 80% and Water 20%, based on 5 year actuals.
- **Maryland State Retirement - Employer Contribution Rates**
  - Employee Pension System rate increases to 12.17% from 10.86% of Salaries - net increase of $29,581(17.42%) over FY25 Budget
  - Law Enforcement Officers' Pension System rate increased to 39.64% from 38.07% of Salaries, - net increase of $52,829 (18.54%) over FY25 budget.
- **Health Insurance Increase - 9.83%**
  - Based Insurance budget on our current carrier Aetna, new rates are unavailable at this time. 10% increase from current premium budgeted. Yearly cost to City is $444,288 for Health, Dental, Vision, Life, HRA Fees, and Cobra Admin Fees, budgeted to employee home department, not allocated
  - Deductible Health Liability to the City is $324,400 ($7,000 individual / $8,700 family) budgeted at 100% usage. Budgeted to employee home department and not allocated

City of Taneytown

Ordinance No. 06-2025

DRAFT Fiscal Year 2026

for the period July 1, 2025 to June 30, 2026

Ordinance No. 01-2024 introduced 04/03/24 and passed xx/xx/24

Summary

General Fund

Revenue	FY25 - Revised	FY26 - Draft	(FY26 - FY25)
Local & State Tax	4,567,423	4,805,093	237,670
County	644,518	642,934	(1,584)
Finance Office	0	0	0
IT Dept	0	0	0
Clerk	150	150	0
Zoning & Code Enforcement	7,100	7,000	(100)
City Hall and Roberts Mill / Headstart	600	600	0
Police	127,700	132,700	5,000
Streets	510,364	580,816	70,452
Parks & Recreation	175,466	889,522	714,056
Local	75,750	45,750	(30,000)
Open Space Impact Fee - Fund Balance Use (Parks)	0	250,000	250,000
Budgeted Use of Fund Balance	2,180,923	1,671,269	(509,654)
Total Revenue - General Fund	**$ 8,289,994**	**$ 9,025,834**	**$ 735,840**

Expenditures	FY25 - Revised	FY26 - Draft	(FY26 - FY25)
Mayor & Council	107,053	89,115	(17,938)
Finance Dept	270,915	286,363	15,448
City Manager	111,258	182,168	70,910
IT Dept	248,706	283,578	34,872
Clerks Office	128,082	128,589	507
Zoning & Code Enforcement	95,889	105,997	10,108
Economic Development	122,908	104,656	(18,252)
City Hall	232,641	174,833	(57,808)
Annex	10,550	9,575	(975)
Roberts Mill Facility (Head Start)	2,590	1,630	(960)
Public Safety	2,465,352	2,698,405	233,053
Streets	1,598,981	1,534,890	(64,091)
Storm Water Mgmt	90,500	98,000	7,500
Parks & Recreation	534,963	539,490	4,527
Debt Service (Principal)	94,290	100,280	5,990
Capital Outlay (City Hall)	250,000	0	(250,000)
Capital Outlay (IT)	22,000	0	(22,000)
Capital Outlay (Police)	252,600	80,000	(172,600)
Capital Outlay (Stormwater)	60,000	80,000	20,000
Capital Outlay (Streets)	1,371,805	798,703	(573,102)
Capital Outlay (Parks)	218,911	1,729,562	1,510,651
Total Expenditures - General Fund	**$ 8,289,994**	**$ 9,025,834**	**$ 735,840**
Net Revenue Over Expenditures - General Fund	**$ -**	**$ (0)**	**$ (0)**

Utility Fund

Revenue	FY25 - Revised	FY26 - Draft	(FY26 - FY25)
Water Service Fee	1,000,000	950,000	(50,000)
Water Restoration Fees	0	0	0
Water Late Payments & Other	50,000	55,000	5,000
Water Standpipe Rental	138,000	140,500	2,500
EnerNoc Capacity Payment	0	0	0
Interest Income	150,000	150,000	0
Sewer Service Fee	1,975,000	1,866,750	(108,250)
Grant Payments	0	4,391,952	4,391,952
Building Loan	0		0
Budgeted Use of Fund Balance	3,428,806	2,548,179	(880,627)
Total Revenue - Utility Fund	**$ 6,741,806**	**$ 10,102,381**	**$ 3,360,575**

Expenditures	FY25 - Revised	FY26 - Draft	(FY26 - FY25)
Water	1,006,324	1,015,918	9,594
Sewer	1,826,140	1,767,384	(58,756)
Debt Service (Principal - Water)	298,071	359,391	61,320
Debt Service (Principal - Sewer)	553,271	565,234	11,963
Capital Outlay (Water)	1,200,000	6,354,274	5,154,274
Capital Outlay (Sewer)	1,858,000	40,180	(1,817,820)
Total Expenditures - Utility Fund	**$ 6,741,806**	**$ 10,102,381**	**$ 3,360,575**
Net Revenue Over Expenditures - Utility Fund	**$ -**	**$ -**	**$ -**

City of Taneytown

DRAFT Budget - Ordinance No. 06-2025

Fiscal Year 2026

for the period July 1, 2025 to June 30, 2026

Ordinance No. 06-2025 introduced 05/12/25 and passed xx/xx/25

Summary

General Fund

Revenue	
Local & State Tax	4,805,093
County	642,934
Finance Office	0
Clerk	150
Zoning & Code Enforcement	7,000
City Hall - Robers Mill / Headstart	600
Police	132,700
Streets	580,816
Parks & Recreation	889,522
Local	45,750
Park Impact Fees - Fund Balance Use	250,000
Budgeted Use of Fund Balance	1,671,269
Total Revenue - General Fund	**$ 9,025,834**
Expenditures	
Mayor & Council	89,115
Finance Dept	286,363
City Manager	182,168
IT Dept	283,578
Clerks Office	128,589
Zoning & Code Enforcement	105,997
Economic Development	104,656
City Hall	174,833
Annex	9,575
Roberts Mill Facility (Head Start)	1,630
Public Safety	2,698,405
Streets	1,534,890
Storm Water Mgmt	98,000
Parks & Recreation	539,490
Debt Service (Principal)	100,280
Capital Outlay (IT)	0
Capital Outlay (Stormwater)	80,000
Capital Outlay (Police)	80,000
Capital Outlay (Street)	798,703
Capital Outlay (Parks)	1,729,562
Total Expenditures - General Fund	**$ 9,025,834**
Net Revenue Over Expenditures - General Fund	**$ (0)**

Utility Fund

Revenue	
Water Service Fee	950,000
Water Restoration Fees	0
Water Late Payments & Other	55,000
Water Standpipe Rental	140,500
EnerNoc Capacity Payment	0
Interest Income	150,000
Sewer Service Fee	1,866,750
Grant Funding MDE	4,391,952
Building Loan	0
Budgeted Use of Fund Balance	2,548,179
Total Revenue - Utility Fund	**$ 10,102,381**
Expenditures	
Water	1,015,918
Sewer	1,767,384
Debt Service (Principal - Water)	359,391
Debt Service (Principal - Sewer)	565,234
Capital Outlay (Water)	6,354,274
Capital Outlay (Sewer)	40,180
Total Expenditures - Utility Fund	**$ 10,102,381**
Net Revenue Over Expenditures - Utility Fund	**$ -**

City of Taneytown
Operating & Capital for General Fund & Utility Fund
Quick Summary - FY26 Budget DRAFT

General Fund

Department	Department Name	FY26 Revenues Operating Budget Request	FY26 Expenditure Operating Budget Request	FY26 Net Revenue Over Expenditures (Operating)	FY26 Revenues Capital Budget	FY26 Expenditure Capital Equipment Request ($5K plus)	FY26 Expenditure Capital Project Request (Buildings, Infrastructure, & Improvements)	FY26 Capital Reserves - for future use	FY26 Expenditure Capital Principal Debt Payments	FY26 Total Capital Expenditures	FY26 Net Revenue Over Expenditures (Capital)	FTE (Full-time equivalents based on 2,080 hours) Employees by Department
70-700	Local Tax Revenue	3,751,593	0	3,751,593		0	0	0	0	0	0	
70-710	State Tax Revenue	1,053,500	0	1,053,500		0	0	0	0	0	0	
80-800	County Revenue	642,934	0	642,934		0	0	0	0	0	0	
90-700	Local Revenue	45,750	0	45,750		0	0	0	0	0	0	
10-100	Mayor & Council	0	89,115	(89,115)	0	0	0	0	0	0	0	
10-105	Finance	0	286,363	(286,363)	0	0	0	0	0	0	0	6.00
10-110	City Manager	0	182,168	(182,168)	0	0	0	0	0	0	0	2.20
10-115	IT	0	283,578	(283,578)	0	0	0	0	0	0	0	0.50
10-120	Clerk	150	128,589	(128,439)	0	0	0	0	0	0	0	1.80
20-200	Zoning	5,000	89,225	(84,225)	0	0	0	0	0	0	0	1.00
												1.00
20-202	Planning & Zoning Commission	0	7,600	(7,600)	0	0	0	0	0	0	0	0.00
20-210	Code Enforcement	2,000	9,172	(7,172)	0	0	0	0	0	0	0	0.00
30-300	Economic Development	0	104,656	(104,656)	0	0	0	0	0	0	0	1.00
40-400	City Hall	0	174,833	(174,833)	0	0	0		100,280	100,280	(100,280)	0.00
40-420	Annex	0	9,575	(9,575)	0	0	0	0	0	0	0	0.00
40-430	Head Start	600	1,630	(1,030)	0	0	0	0	0	0	0	0.00
50-500	Police	132,700	2,608,672	(2,475,972)	0	80,000	0	0	0	80,000	(80,000)	15.00 *
50-510	Police Secretary	0	78,620	(78,620)	0	0	0	0	0	0	0	1.00
50-520	Crossing Guard	0	11,113	(11,113)	0	0	0	0	0	0	0	0.46
60-600	Streets	580,816	1,534,890	(954,074)	0	250,000	548,703	0	0	798,703	(798,703)	5.50
60-605	Storm Water	0	98,000	(98,000)	0	0	80,000	0	0	80,000	(80,000)	0.00
60-610	Parks	889,522	539,490	350,032	250,000	0	1,729,562	0	0	1,729,562	(1,479,562)	2.30
99-999	Fund Balance	0	0	0	1,671,269	0	0	0	0	0	1,671,269	
Total GF		**7,104,565**	**6,237,289**	**867,276**	**1,921,269**	**330,000**	**2,358,265**	**0**	**100,280**	**2,788,545**	**(867,276)**	**37.76**

Utility Fund

Department	Department Name	FY26 Revenues Operating Budget Request	FY26 Expenditure Operating Budget Request	FY26 Net Revenue Over Expenditures (Operating)	FY26 Revenues Capital Budget	FY26 Expenditure Capital Equipment Request ($5K plus)	FY26 Expenditure Capital Project Request (Buildings, Infrastructure, & Improvements)	FY26 Capital Reserves - for future use	FY26 Expenditure Capital Principal Debt Payments	FY26 Total Capital Expenditures	FY26 Net Revenue Over Expenditures (Capital)	FTE (Full-time equivalents based on 2,080 hours) Employees by Department
60-620	Water	5,687,452	1,015,918	4,671,534		0	6,339,274	0	359,391	6,698,665	(6,698,665)	5.37
60-630	Sewer	1,866,750	1,767,384	99,366		0	55,180	0	565,234	620,414	(620,414)	4.83
99-999	Fund Balance			0	2,548,179						2,548,179	
Total UF		**7,554,202**	**2,783,302**	**4,770,900**	**2,548,179**	**0**	**6,394,454**	**0**	**924,625**	**7,319,079**	**(4,770,900)**	**10.20**
Total UF & GF		**14,658,767**	**9,020,591**	**5,638,176**	**4,469,448**	**330,000**	**8,752,719**	**0**	**1,024,905**	**10,107,624**	**(5,638,176)**	**47.96**

City of Taneytown
General Fund
DRAFT Fiscal Year 2026
for the period July 1, 2025 to June 30, 2026

000 - Non Applicable
1 - General Fund
(In Whole Numbers)

	GL Code	FY 2025 Current Year Actual at 12/31/2024	FY 2025 Total Budget	FY 2026 Budget Request
Operating Revenue				
Tax Revenue	**70**			
Local Revenue	**700**			
Real Estate Taxes Current Yr.	4002	1,688,872	3,376,398	3,591,593
Corporate Business Tax	4005	139,662	150,000	150,000
Tax Penalty/Interest	4010	2,885	10,000	10,000
Total Local Revenue		**1,831,419**	**3,536,398**	**3,751,593**
State Tax Revenue	**710**			
State Admission Tax	4100	6,427	7,000	8,500
State Income Tax	4110	456,325	1,024,025	1,045,000
Total State Tax Revenue		**462,752**	**1,031,025**	**1,053,500**
Total Tax Revenue		**2,294,171**	**4,567,423**	**4,805,093**
County Revenue	**80**			
County Revenue	**800**			
Beer & Wine	4200	0	3,000	3,000
Traders License	4205	470	12,000	12,000
Cable TV Franchise	4210	50,265	110,000	98,000
Financial Corporations	4215	0	0	0
Building Permits	4220	1,035	2,000	2,000
Road Levy	4225	4,902	4,902	4,901
Tax Differential	4230	512,617	512,616	523,033
Total County Revenue		**569,289**	**644,518**	**642,934**
Total County Revenue		**569,289**	**644,518**	**642,934**
Local Revenue	**90**			
Clerk	**120**			
Solicitors License	4315	75	150	150
Miscellaneous	4385	0	0	0
Total Clerk Dept		**75**	**150**	**150**
Zoning	**200**			
Zoning Fees	4335	680	2,600	2,500
Non-Refundable Developer Fees	4347	5,000	2,500	2,500
Total Zoning		**5,680**	**5,100**	**5,000**

City of Taneytown
General Fund
DRAFT Fiscal Year 2026
for the period July 1, 2025 to June 30, 2026

000 - Non Applicable
1 - General Fund
(In Whole Numbers)

	GL Code	FY 2025 Current Year Actual at 12/31/2024	FY 2025 Total Budget	FY 2026 Budget Request
Code Enforcement	**210**			
Appeals Board Fees	4350	1,200	0	
Code Enforcement Fines	4370	2,535	2,000	2,000
Total Code Enforcement		**3,735**	**2,000**	**2,000**
City Hall	**400**			
Miscellaneous Reimbursement	4390	0	0	
Insurance Claims	4395	0	0	0
Total City Hall		**0**	**0**	**0**
City Hall - Roberts Mill / Headstart	**430**			
Rental Income	4313	300	600	600
Total City Hall - Roberts Mill / Headstart		**300**	**600**	**600**
Police	**500**			
State Police Protection	4105	55,026	105,000	110,000
Public Safety Impact Fee	4325	0	0	
Police Reports/Towing	4355	1,730	5,000	5,000
Public Parking Facility	4360	2,995	7,000	7,000
Parking Fines/Forfeits	4365	3,775	5,700	5,700
Police Reimbursement	4380	0	1,000	0
Auction Proceeds	4384	0	4,000	5,000
Miscellaneous Revenue	4385	0	0	
Insurance Claims	4395	0		
Donations	4396	4,100	0	
Total Police		**67,626**	**127,700**	**132,700**
Streets	**600**			
State Highway User (**HUR**)	4114	50,696	510,364	580,816
Block Party Fees	4326	0	0	0
Auction Proceeds	4384	0		
Miscellaneous Revenue	4390	53		
Insurance Claims	4395			
Building Loan	4720			0
Total Streets		**50,749**	**510,364**	**580,816**
Parks & Recreation	**610**			
Park Fees	4300	5,055	20,000	20,000
Rental Income	4313	0	2,548	2,741
Open Space Impact Fee (Parks)	4330	0	0	0
Insurance Claims	4395	0	0	0
Miscellaneous Revenue	4390	215		
Donations	4396	1,810	0	0
Interest Income - Savings	4605	3,370	2,000	2,000
Total Parks & Recreation		**10,450**	**24,548**	**24,741**

City of Taneytown
General Fund
DRAFT Fiscal Year 2026
for the period July 1, 2025 to June 30, 2026

000 - Non Applicable
1 - General Fund
(In Whole Numbers)

	GL Code	FY 2025 Current Year Actual at 12/31/2024	FY 2025 Total Budget	FY 2026 Budget Request
Local Revenue	**700**			
Local Amusement Tax	4320	0	250	250
Auction Proceeds	4384			
Interest Income - Checking	4600	35,560	75,000	45,000
Interest Income - Developer Escrow	4607	570	500	500
Total Local Revenue		**36,130**	**75,750**	**45,750**
Total Local Revenue		**174,745**	**746,212**	**791,757**
Police	**500**			
Police Grants	4711	0	0	0
Total Police Grants		**0**	**0**	**0**
Parks & Recreation	**610**			
Grants	4711	0	150,918	864,781
Total Parks & Recreation Grants		**0**	**150,918**	**864,781**
Fund Wide	**99**			
Parks & Recreation	**610**			
Budgeted Use of Fund Balance - **Open Space (Park Impact Fees)**	4999	0	0	250,000
Total Fund Parks & Rec		**0**	**0**	**250,000**
Fund Wide	**99**			
Fund Wide	**999**			
Budgeted Use of Fund Balance	4999	0	2,180,923	1,671,269
Total Fund Wide		**0**	**2,180,923**	**1,671,269**
Total Operating Revenue		**3,038,205**	**8,289,994**	**9,025,834**

City of Taneytown
General Fund
DRAFT Fiscal Year 2026
for the period July 1, 2025 to June 30, 2026

000 - Non Applicable
1 - General Fund
(In Whole Numbers)

	GL Code	FY 2025 Current Year Actual at 12/31/2024	FY 2025 Total Budget	FY 2026 Budget Request
Expenditures				
Administration	**10**			
Mayor and Council	**100**			
Salaries	5000	14,000	28,000	28,000
Payroll Taxes	5100	1,071	2,142	2,142
Pension-Employer Contribution	5110	2,606	3,041	3,408
Workers Compensation	5115	18	70	70
Advertising	5200	0	0	0
Donations	5205	0	500	0
Employee Relations	5207	2,087	1,800	2,000
Dues & Subscriptions	5210	7,600	10,200	10,200
Materials & Supplies	5220	238	2,000	1,000
Postage	5230	0	600	0
Printing	5235	0	600	0
Travel, Training & Education	5240	8,922	20,000	20,000
Telephone/Communication	5325	230	500	495
IT/Computer	5515	0	1,500	1,000
Legal	5520	9,150	35,000	20,000
Professional - Other	5525	348	1,100	800
Settlement	5526		0	0
Total Mayor and Council		**46,270**	**107,053**	**89,115**
Finance Dept	**105**			
Salaries	5000	74,815	137,245	141,622
Salaries Overtime	5005	0	5,043	5,195
Payroll Taxes	5100	5,617	10,885	11,232
Fringe Benefits	5105	50,173	84,916	92,689
Pension-Employer Contribution	5110	14,046	14,891	17,190
Workers Compensation	5115	158	400	400
Advertising	5200	0	1,000	1,000
Service Charges	5203	2,143	2,700	3,200
Dues & Subscriptions	5210		210	210
Insurance	5215	2,696	1,900	2,700
Materials & Supplies	5220	1,203	1,500	1,500
Postage	5230	1,022	3,000	4,000
Travel, Training & Education	5240	0	4,500	2,000
Telephone/Communication	5325	0	200	200
Legal	5520	1,550	1,800	2,500
Professional - Other	5525	232	725	725
Total Finance Dept		**153,655**	**270,915**	**286,363**

City of Taneytown
General Fund
DRAFT Fiscal Year 2026
for the period July 1, 2025 to June 30, 2026

000 - Non Applicable
1 - General Fund
(In Whole Numbers)

	GL Code	FY 2025 Current Year Actual at 12/31/2024	FY 2025 Total Budget	FY 2026 Budget Request
City Manager	**110**			
Salaries	5000	27,902	54,276	94,951
Payroll Taxes	5100	2,135	4,152	7,264
Fringe Benefits	5105	16,778	30,886	53,697
Pension-Employer Contribution	5110	5,561	5,894	11,556
Workers Compensation	5115	1,932	3,500	3,800
Dues & Subscriptions	5210	814	1,000	900
Insurance	5215	674	700	700
Materials & Supplies	5220	24	50	0
Travel, Training & Education	5240	4,386	7,000	6,000
Telephone/Communication	5325	230	600	600
Legal	5520	1,750	3,000	2,500
Professional - Other	5525	58	200	200
Total City Manager		**62,244**	**111,258**	**182,168**
IT Dept	**115**			
Salaries	5000	43,128	89,347	93,511
Salaries Overtime	5005	7,907	8,935	9,351
Payroll Taxes	5100	3,786	7,519	7,869
Fringe Benefits	5105	13,965	28,792	33,487
Pension-Employer Contribution	5110	9,154	9,703	11,380
Workers Compensation	5115	2,000	3,700	4,000
Dues & Subscriptions	5210	0	360	480
Insurance	5215	1,348	1,000	1,400
Materials & Supplies	5220	268	1,000	1,250
Postage	5230	23	100	100
Travel, Training & Education	5240	0	2,500	3,000
Maintenance & Repair	5320			5,000
Telephone/Communication	5325	7,785	13,000	16,500
Software Support	5502	46,776	42,000	55,000
User Support - IT	5503	4,745	10,000	10,000
Website Maintenance	5506	1,200	2,500	2,500
Printers and Cartridges	5516	4,050	9,000	9,000
Antivirus	5517	0	900	900
Equipment - IT	5518	3,627	17,500	18,000
Legal	5520	349	500	500
Professional - Other	5525	116	350	350
Total IT Dept		**150,227**	**248,706**	**283,578**

City of Taneytown
General Fund
DRAFT Fiscal Year 2026
for the period July 1, 2025 to June 30, 2026

000 - Non Applicable
1 - General Fund
(In Whole Numbers)

	GL Code	FY 2025 Current Year Actual at 12/31/2024	FY 2025 Total Budget	FY 2026 Budget Request
Clerks Office	**120**			
Salaries	5000	32,516	68,179	70,224
Payroll Taxes	5100	2,437	5,216	5,372
Fringe Benefits	5105	8,610	19,533	21,183
Pension-Employer Contribution	5110	6,793	7,404	8,546
Workers Compensation	5115	52	90	104
Advertising	5200	0	5,000	5,000
Dues & Subscriptions	5210	492	450	450
Insurance	5215	674	700	700
Materials & Supplies	5220	66	600	600
Postage	5230	0	60	60
Printing	5235	0	600	600
Travel, Training & Education	5240	0	500	500
Telephone/Communication	5325	0	100	100
Charter/Code	5405	0	5,000	5,000
Election	5425	603	6,000	0
Contractual	5510	2,582	4,950	4,950
Legal	5520	4,150	3,000	4,500
Professional - Other	5525	619	700	700
Total Clerks Office		**59,594**	**128,082**	**128,589**
Total Administration		**471,990**	**866,014**	**969,813**
Zoning & Code Enforcement	**20**			
Zoning	**200**			
Salaries	5000	26,186	54,907	56,555
Payroll Taxes	5100	2,003	4,200	4,326
Fringe Benefits	5105	8	101	12,661
Pension-Employer Contribution	5110	5,625	5,963	6,883
Workers Compensation	5115	973	1,846	1,900
Advertising	5200	0	300	300
Dues & Subscriptions	5210	150	400	400
Insurance	5215	674	500	700
Materials & Supplies	5220	38	500	500
Printing	5235	163	150	200
Travel, Training & Education	5240	1,330	1,000	1,000
Telephone/Communication	5325	230	600	600
Consulting/Engineering	5505	540	2,000	1,000
Legal	5520	800	2,000	2,000
Professional - Other	5525	58	200	200
Total Zoning		**38,778**	**74,667**	**89,225**

City of Taneytown
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(In Whole Numbers)

	GL Code	FY 2025 Current Year Actual at 12/31/2024	FY 2025 Total Budget	FY 2026 Budget Request
Planning and Zoning Commission	**202**			
Dues & Subscriptions	5210	0	150	150
Materials & Supplies	5220	0	150	200
Postage	5230	22	0	
PZ Commission Training	5240	0	1,000	1,500
PZ Commission Members	5445	0	2,250	2,250
Zoning Board of Appeals	5480	829	0	0
Consulting/Engineering	5505	0	1,500	1,500
Legal	5520	550	4,000	2,000
Total Planning and Zoning Commission		**1,401**	**9,050**	**7,600**
Code Enforcement	**210**			
Insurance	5215	616	600	600
Gasoline	5315	0	1,372	1,372
Vehicle Repairs	5330	0	1,200	1,200
Code Enforcement Professional Fees	5410	0	500	500
Code Enforcement Remediation	5415	0	7,000	4,500
Legal	5520	0	1,500	1,000
Total Code Enforcement		**616**	**12,172**	**9,172**
Total Zoning & Code Enforcement		**40,795**	**95,889**	**105,997**
Economic Development	**30**			
Economic Development	**300**			
Salaries	5000	26,186	54,907	58,250
Payroll Taxes	5100	2,003	4,200	4,456
Fringe Benefits	5105	3,831	12,042	12,661
Pension-Employer Contribution	5110	5,625	5,963	7,089
Workers Compensation	5115	973	1,846	2,000
Advertising	5200	0	0	0
Dues & Subscriptions	5210	863	2,000	1,200
EDC-Main Street Program	5212	12,000	12,000	12,000
Insurance	5215	674	500	700
Materials & Supplies	5220	760	500	300
Printing	5235	0	750	500
Travel, Training & Education	5240	2,576	5,000	3,000
Gasoline	5315	310	750	750
Consulting/Engineering	5505	0	6,500	0
Contractual	5510	0	1,000	1,000
Legal	5520	1,150	750	750
Marketing Initiative	5522	8,454	14,000	0
Professional - Other	5525	58	200	0
Total Economic Development		**65,463**	**122,908**	**104,656**

City of Taneytown
General Fund
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	GL Code	FY 2025 Current Year Actual at 12/31/2024	FY 2025 Total Budget	FY 2026 Budget Request
City Hall	**40**			
City Hall	**400**			
Donations	5205	1,000	27,000	25,000
Employee Relations	5207	991	1,800	1,800
Insurance	5215	1	725	725
Materials & Supplies	5220	2,707	3,800	4,500
Printing	5235	0	600	0
Electric/Fuel	5305	3,350	3,500	4,500
Equipment Purchase	5312	0	3,000	2,500
Maintenance & Repairs	5320	2,800	10,000	8,000
Telephone/Communication	5325	0	3,927	4,027
PEG Cable TV Franchise	5435	20,106	44,000	42,000
Accounting/Audit	5500	28,280	30,500	30,500
Contractual	5510	262,836	11,000	11,000
Legal	5520	500	500	0
Other Professional Fees	5525	6,514	65,000	15,000
Interest Expense	5550	6,108	27,289	25,281
Bad Debt Expense	5800	0	0	0
City Hall		**335,193**	**232,641**	**174,833**
City Hall - Annex	**420**			
Insurance	5215	492	550	575
Materials & Supplies	5220	304	1,300	800
Electric/Fuel	5305	1,357	2,600	2,600
Maintenance & Repairs	5320	54	2,500	2,000
Contractual	5510	1,883	3,600	3,600
Legal	5520	0	0	0
City Hall - Annex		**4,090**	**10,550**	**9,575**
Roberts Mill Facility (Head Start)	**430**			
Insurance	5215	393	450	490
Electric/Fuel	5305	(497)	0	0
Maintenance & Repairs	5320	26	2,000	1,000
Contractual	5510	0	140	140
Roberts Mill Facility (Head Start)		**(78)**	**2,590**	**1,630**
Total City Hall		**339,205**	**245,781**	**186,038**

0

City of Taneytown
General Fund
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	GL Code	FY 2025 Current Year Actual at 12/31/2024	FY 2025 Total Budget	FY 2026 Budget Request
Public Safety	**50**			
Police	**500**			
Salaries	5000	487,433	1,184,264	1,328,313
Salaries Overtime	5005	51,090	76,208	87,176
Special Events Overtime	5006	6,707	12,000	15,000
Salaries-P.D. Shift Differential	5010	3,948	13,000	13,000
Salaries - P.D. Court Time	5015	3,869	31,000	31,000
Payroll Taxes	5100	41,785	100,710	112,798
Fringe Benefits	5105	75,906	189,765	228,838
Pension-Employer Contribution	5110	226,551	315,618	368,447
Workers Compensation	5115	29,110	50,000	60,000
Advertising	5200	0	1,000	1,000
Employee Appreciation	5207	0	1,000	1,000
Dues & Subscriptions	5210	1,504	500	2,000
Insurance	5215	40,185	35,000	41,000
Materials & Supplies	5220	9,303	15,000	18,000
K9 Unit	5226	1,207	6,000	6,000
Postage	5230	0	100	100
Printing	5235	0	300	0
Travel, Training & Education	5240	12,237	30,000	30,000
Building Maintenance	5300	1,409	10,000	8,000
Electric/Fuel	5305	3,775	12,000	10,000
Equipment Purchase	5312	12,237	25,000	30,000
Gasoline	5315	16,595	50,000	50,000
Maintenance & Repairs	5320	0	5,000	5,000
Telephone/Communication	5325	3,522	15,500	24,500
Vehicle Repairs	5330	8,600	25,000	30,000
Police Radios/Operating Equipment	5440	79,932	78,000	20,000
Police State of Emergency	5442	0	500	500
Towing/Impoundment	5465	1,475	8,000	3,500
Uniforms	5470	4,676	12,000	12,000
Safety Program Implementation	5490	1,836	8,000	8,000
Consulting/Engineering	5505		0	
Contractual	5510	19,043	33,000	33,000
IT/Computer	5515	2,013	14,500	10,000
Legal	5520	4,290	15,000	12,500
Professional - Other	5525	3,636	10,000	8,000
Total Police		**1,153,874**	**2,382,965**	**2,608,672**

City of Taneytown
General Fund
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000 - Non Applicable
1 - General Fund
(In Whole Numbers)

	GL Code	FY 2025 Current Year Actual at 12/31/2024	FY 2025 Total Budget	FY 2026 Budget Request
Police Secretary	**510**			
Salaries	5000	18,531	38,849	52,000
Salaries Overtime	5005	2,676	3,108	4,160
Payroll Taxes	5100	1,626	3,209	3,978
Fringe Benefits	5105	3,547	10,960	11,339
Pension-Employer Contribution	5110	3,980	4,218	6,328
Workers Compensation	5115	28	80	80
Insurance	5215	674	600	675
Professional - Other	5525	58	0	60
Total Police Secretary		**31,120**	**61,024**	**78,620**
Crossing Guard	**520**			
Salaries	5000	3,010	19,009	9,789
Payroll Taxes	5100	230	1,454	749
Workers Compensation	5115	107	450	225
Insurance	5215	328	450	350
Total Crossing Guard		**3,675**	**21,363**	**11,113**
Total Public Safety		**1,188,669**	**2,465,352**	**2,698,405**

City of Taneytown
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000 - Non Applicable
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	GL Code	FY 2025 Current Year Actual at 12/31/2024	FY 2025 Total Budget	FY 2026 Budget Request
Public Works	**60**			
Streets	**600**			
Salaries	5000	137,079	304,427	297,994
Salaries Overtime	5005	949	20,340	19,793
Payroll Taxes	5100	10,404	24,845	24,311
Fringe Benefits	5105	33,803	89,419	83,001
Pension-Employer Contribution	5110	29,215	32,925	36,266
Workers Compensation	5115	5,159	10,800	10,800
Insurance	5215	8,816	7,500	9,000
Materials & Supplies	5220	51,525	60,000	100,000
Travel, Training & Education	5240	0	400	400
Electric/Fuel	5305	32,202	95,000	95,000
Equipment Purchase	5312	0	0	0
Gasoline	5315	12,279	30,000	30,000
Maintenance & Repairs	5320	13,478	100,000	100,000
Maintenance & Repair HUR	5321	8,800	0	0
Telephone/Communication	5325	230	2,100	2,100
Vehicle Repairs	5330	16,338	35,000	35,000
Snow/Ice Removal	5450	8,000	90,000	30,000
Solid Waste/Recycling	5455	209,224	650,000	650,000
Street Sweeping	5460	4,665	30,000	0
Consulting/Engineering	5505	0	10,000	5,000
Contractual	5510	2,533	5,000	5,000
Legal	5520	300	500	500
Professional - Other	5525	598	725	725
Total Streets		**585,597**	**1,598,981**	**1,534,890**

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(In Whole Numbers)

	GL Code	FY 2025 Current Year Actual at 12/31/2024	FY 2025 Total Budget	FY 2026 Budget Request	
Storm Water Management	**605**				
Consulting and Engineering	5505	3,962	10,000	7,500	
Legal	5520	500	500	500	
Maintenance and Repairs	5320	46,588	40,000	50,000	
Professional - Other	5525		40,000	40,000	
Total Storm Water Management		**51,050**	**90,500**	**98,000**	
Parks & Recreation	**610**				
Salaries	5000	83,342	150,323	150,168	
Salaries Overtime	5005	3,108	5,229	5,013	
Special Event OT	5006	0	1,200	1,200	
Payroll Taxes	5100	6,427	11,992	11,963	
Fringe Benefits	5105	12,538	24,439	27,296	
Pension-Employer Contribution	5110	15,005	16,325	18,275	
Workers Compensation	5115	1,160	1,900	2,300	
Advertising	5200	0	0	500	
Service Charges	5203	510	420	1,140	*
Dues & Subscriptions	5210	35	35	35	
Recreation Events	5213	29,239	35,000	38,000	
Insurance	5215	6,728	8,000	9,000	
Materials & Supplies	5220	36,475	70,000	80,000	
Printing	5235	0	0	0	
Travel, Training & Education	5240	1,022	3,000	6,000	
Electric/Fuel	5305	3,266	10,000	10,000	
Gasoline	5315	0	100	100	
Maintenance & Repairs	5320	61,468	90,000	75,000	
Telephone/Communication	5325	230	600	600	
P&R Advisory Board	5446	500	1,200	1,200	
Mowing	5452	33,000	75,000	75,000	
Consulting/Engineering	5505	0	2,500	0	
Contractual	5510	8,990	25,000	25,000	
Legal	5520	350	2,500	1,500	
Professional/Other	5525	58	200	200	
Total Parks & Recreation		**303,451**	**534,963**	**539,490**	
Total Public Works		**940,098**	**2,224,444**	**2,172,380**	
Total Operating Expenditures		3,046,220	6,020,388	6,237,289	
Net Revenue Over Expenditures (prior to Capital Outlay)		(8,015)	2,269,606	2,788,545	

City of Taneytown
General Fund
DRAFT Fiscal Year 2026
for the period July 1, 2025 to June 30, 2026

000 - Non Applicable
1 - General Fund
(In Whole Numbers)

	GL Code	FY 2025 Current Year Actual at 12/31/2024	FY 2025 Total Budget	FY 2026 Budget Request
Capital Outlay				
Debt Service - (City Hall) Principal	5999		94,290	100,280
Capital Outlay - (IT) Project	5999	12,956	22,000	0
Capital Outlay - (City Hall)	5999	0	250,000	
Capital Outlay - (IT) Project	5999		0	
Capital Outlay - (Police) Vehicles	5999	202,180	245,000	80,000
Capital Outlay - (Police)	5999	7,445	7,600	
Capital Outlay - (Stormwater) Project	5999	0	60,000	80,000
Capital Outlay - (Stormwater) Project	5999	0	0	0
Capital Outlay - (Street) Project	5999	290,429	1,000,000	48,703
Capital Outlay - (Street) Project	5999	11,703	0	0
Capital Outlay - (Street) Equipment	5999	260,872	261,805	0
Capital Outlay - (Street) Vehicles	5999		110,000	250,000
Capital Outlay - (Street) Project	5999		0	500,000
Capital Outlay - (Parks) Project	5999	110,412	133,911	0
Capital Outlay - (Parks) Project	5999	83,499	60,000	1,729,562
Capital Outlay - (Parks) Project	5999	0	25,000	0
Capital Outlay - (Parks) Project	5999		0	0
Capital Outlay - (Parks) Project	5999	0	0	
Capital Outlay - (Parks) Project	5999	0	0	
Total Capital Outlay		**979,496**	**2,269,606**	**2,788,545**
Net Revenue Over Expenditures (including Capital Outlay)		(987,511)	0	(0)

City of Taneytown
Utility Fund
DRAFT Fiscal Year 2026
for the period July 1, 2025 to June 30, 2026

000 - Non Applicable
2 - Utility Fund
(In Whole Numbers)

	GL Code	FY 2025 Current Year Actual at 12/31/2024	FY 2025 Total Budget	FY 2026 Budget Request
Operating Revenue				
Public Works	**60**			
Water	**620**			
Miscellaneous Reimbursement	4390	0	0	0
Insurance Claims	4395		0	
Water Service Fee	4500	528,919	1,000,000	950,000
Water Connection Fee	4505	0	0	
Water Restoration Fee	4510		0	
Water Late Payment	4515	39,603	50,000	55,000
Water Other Fees	4517	0	0	0
Water Standpipe Rental	4520	64,659	138,000	140,500
Water Miscellaneous	4530	1,151	0	
Water Benefit Assessment	4535	66,430	0	0
EnerNoc Capacity Payments	4572		0	
Interest Income - Savings	4605	154,669	150,000	150,000
Utility Fund Grants & Loans	4725			4,391,952
Total Water		**855,431**	**1,338,000**	**5,687,452**
Sewer	**630**			
Auction Proceeds	**4384**	0		
Miscellaneous Reimbursement	4390	0	0	0
Sewer Service Fee	4550	1,020,547	1,975,000	1,866,750
Sewer Connection Fee	4555	0	0	0
Sewer Benefit Assessment	4570	101,270	0	0
Interest Income Investment CD- GO Bonds	4606	0	0	0
Building Loan	4720			0
Total Sewer		**1,121,817**	**1,975,000**	**1,866,750**
Total Public Works		**1,977,248**	**3,313,000**	**7,554,202**
			0	
Budgeted Use of Restricted Fund Balance	4999		633,000	0
Budgeted Use of Fund Balance	4999	0	2,795,806	2,548,179
Total Operating Revenue		**1,977,248**	**6,741,806**	**10,102,381**

City of Taneytown
Utility Fund
DRAFT Fiscal Year 2026
for the period July 1, 2025 to June 30, 2026

000 - Non Applicable
2 - Utility Fund
(In Whole Numbers)

	GL Code	FY 2025 Current Year Actual at 12/31/2024	FY 2025 Total Budget	FY 2026 Budget Request
Expenditures				
Public Works	**60**			
Water	**620**			
Salaries	5000	117,506	301,885	320,799
Salaries Overtime	5005	15,189	15,314	16,171
Payroll Taxes	5100	9,994	24,266	25,778
Fringe Benefits	5105	48,885	80,579	99,906
Pension-Employer Contribution	5110	27,064	32,785	39,041
Workers Compensation	5115	5,032	9,300	10,000
Advertising	5200	0	0	0
Service Charges	5203	1,810	2,500	3,000
Dues & Subscriptions	5210	958	1,000	1,000
Insurance	5215	11,302	10,500	11,500
Materials & Supplies	5220	13,767	60,000	45,000
Water Meters, MXU's and Batteries	5221	4,400	100,000	30,000
Postage	5230	5,080	9,000	9,000
Printing	5235	75	900	500
Travel, Training & Education	5240	0	12,000	12,000
Electric/Fuel	5305	31,833	55,000	55,000
Equipment Purchase	5312	0	0	0
Gasoline	5315	0	5,000	5,000
Maintenance & Repairs	5320	8,448	120,000	120,000
Telephone/Communication	5325	4,225	13,000	11,000
Uniforms	5470	1,002	4,000	4,000
Water Standpipe Fund	5475	1,530	1,750	1,750
Software Support	5502	0	2,500	2,500
Consulting/Engineering	5505	2,995	30,000	20,000
Contractual	5510	88,011	30,000	100,000
IT/Computer	5515	0	5,000	3,000
Printers and Cartridges	5516	0	25	25
Equipment - IT	5518	0	15,000	10,000
Legal	5520	850	5,000	5,000
Professional - Other	5525	348	700	700
Interest Expense	5550	0	59,320	54,248
Total Water		**400,304**	**1,006,324**	**1,015,918**

City of Taneytown
Utility Fund
DRAFT Fiscal Year 2026
for the period July 1, 2025 to June 30, 2026

000 - Non Applicable
2 - Utility Fund
(In Whole Numbers)

	GL Code	FY 2025 Current Year Actual at 12/31/2024	FY 2025 Total Budget	FY 2026 Budget Request
Sewer	**630**			
Salaries	5000	154,067	318,925	339,271
Salaries Overtime	5005	20,644	22,404	23,437
Payroll Taxes	5100	13,135	26,112	27,747
Fringe Benefits	5105	43,884	91,570	91,781
Pension-Employer Contribution	5110	32,673	34,635	41,289
Workers Compensation	5115	5,631	10,500	11,000
Advertising	5200	0	500	500
Dues & Subscriptions	5210	100	600	600
Insurance	5215	26,214	45,000	45,000
Materials & Supplies	5220	107,507	350,000	300,000
Postage	5230	0	1,500	1,000
Printing	5235	75	50	100
Travel, Training & Education	5240	75	9,000	9,000
Inflow and Infiltration	5301	0	20,000	20,000
Electric/Fuel	5305	76,805	140,000	150,000
Equipment Purchase	5312	0	20,000	15,000
Gasoline	5315	3,627	10,000	10,000
Maintenance & Repairs	5320	71,354	200,000	175,000
Telephone/Communication	5325	1,922	5,500	5,500
Vehicle Repairs	5330	1,288	10,000	8,000
Uniforms	5470	698	1,200	1,200
Software Support	5502	0	2,500	2,500
Consulting/Engineering	5505	1,514	35,000	35,000
Contractual	5510	84,682	200,000	200,000
IT/Computer	5515	29	2,000	2,000
Printers and Cartridges	5516	0	500	500
Equipment - IT	5518	1,791	10,000	10,000
Legal	5520	2,200	10,000	10,000
Professiona Misc	5521	0		0
Professional - Other	5525	40,232	40,700	40,700
Interest Expense	5550	75,140	207,944	191,259
Gain/Loss on Disposal of Assets	5740		0	0
Total Sewer		**765,287**	**1,826,140**	**1,767,384**
Total Public Works		**1,165,591**	**2,832,464**	**2,783,302**

City of Taneytown
Utility Fund
DRAFT Fiscal Year 2026
for the period July 1, 2025 to June 30, 2026

000 - Non Applicable
2 - Utility Fund
(In Whole Numbers)

	GL Code	FY 2025 Current Year Actual at 12/31/2024	FY 2025 Total Budget	FY 2026 Budget Request
Total Water and Sewer Expenditures		**1,165,591**	**2,832,464**	**2,783,302**
Net Revenue Over Expenditures (prior to Capital Outlay)		811,657	3,909,342	7,319,079
Capital Outlay				
Debt Service - (Water) Principal	5999	0	298,071	359,391
Debt Service - (Sewer) Principal	5999	0	553,271	565,234
Capital Outlay - (Water) Westview	5999	0	0	650,000
Capital Outlay - (Water)Antrim	5999	0	0	409,925
Capital Outlay - (Water)Memorial Dr	5999			887,397
Capital Outlay - (Water)MDE grant funded	5999	58,177	1,200,000	4,391,952 *
Capital Outlay - (Water)	5999			0
Capital Outlay - (Water)	5999	0	0	15,000
Capital Outlay - (Sewer) Dewatering	5999	632,497	633,000	0
Capital Outlay - (Sewer) Equipment	5999	0	575,000	
Capital Outlay - (Sewer) Windy Hills	5999	0	0	40,180
Capital Outlay - (Sewer) Sewer replacement	5999	248,364	600,000	0
Capital Outlay - (Sewer)	5999		50,000	0
Capital Outlay - (Sewer) Robts Mill	5999	0	0	0
Total Capital Outlay		**939,038**	**3,909,342**	**7,319,079**
Net Revenue Over Expenditures (including Capital Outlay)		(127,381)	0	0

ORDINANCE NO. 06 - 2025
FISCAL YEAR 2025 - 2026 OPERATING BUDGET

PURSUANT to Article VII, §C-702 and C-703 of the Charter of the City of Taneytown, the Mayor and City Council shall adopt an annual budget that provides a complete financial plan for the budget year and contains estimates of anticipated revenues and proposed expenditures.

WHEREAS, a budget fulfilling the requirements of the Charter has been prepared; and

WHEREAS, pursuant to the provisions of §C-703, a public hearing on said budget has been held on ________________, after the required two weeks notice was given in the Carroll County Times pursuant to §C-703 of the Charter of the City of Taneytown; and

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TANEYTOWN:

Section One: That the budget attached hereto and incorporated herein is hereby adopted as the budget for the City of Taneytown for Fiscal Year July 1, 2025 through June 30, 2026

INTRODUCED THIS ____ DAY OF ___________, 2025

____
CLARA KALMAN, CITY CLERK

PASSED THIS ______DAY OF __________, 2025

____
CLARA KALMAN, CITY CLERK

APPROVED THIS ______ DAY OF __________, 2025

____
CHRISTOPHER MILLER, MAYOR